



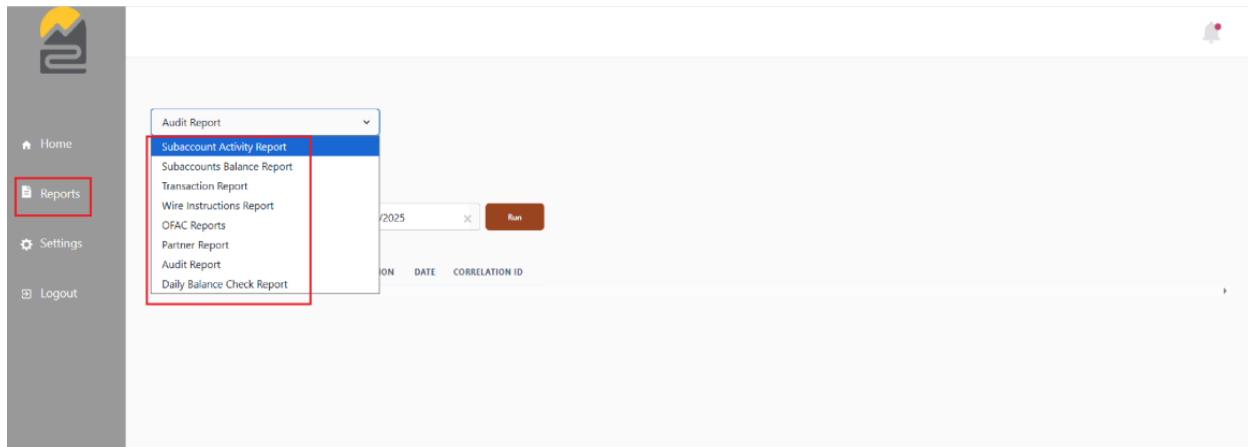
ZEscrow Reports Guide

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Reports

To view available reports through ZEscrow, click on “Reports”.



The following reports are available for download:

- **Subaccount Activity Report:** Reporting by Organization on subacct open and closed dates, average balance, and interest based on the date range selected.
- **Subaccounts Balance Report:** Reporting by Organization on transactions, balance and interest based on the date range selected.
- **Transaction Report:** Reporting by Organization on all transaction level data for the specified date range that can be used to audit and track transactions.
- **Pending Subaccount Report:** View subaccounts that are pending open or closed that require attention.
- **OFAC Reports:** Individual and Business Beneficiary OFAC information.
- **Partner Report:** Partner level report aggregating all organizations, balances transactions and interest based on the date range selected.
- **Audit Report:** User activity report based on the date range selected.
- **Daily Balance Check Report:** Partner-level report that helps to determine if there is a mismatch in balances in the UI and in the extracts so that there are no unreconciled transactions. This report is only available as of the run date (today's date)

Once the report that you would like to view has been selected, input a date range as needed and then click on the “Export CSV” button to download the data.

Subaccount Activity Report

This report provides data at the organization level on open and closed subaccount dates, average balance, and interest based on the date range selected. This report has the following data points:

- Account Number – unique account number of the subaccount
- Folder Path – Provides the folder structure for the subaccount.
- Subaccount Name – Name of the subaccount
- Address – Mailing address on the subaccount
- Opened Date – The date when the subaccount was opened.
- Closed Date - The closure date of the subaccount, if it was closed during the date range selected
- Average Balance – Average balance on the subaccount for the date range selected.
- Accrued Interest (Sub) – Sub’s portion of the interest accrued by the subaccount in the date range selected.
- APY (Sub) – Annual Percentage Yield of the sub’s portion of interest earned by a subaccount.
- Accrued Interest (Org) – Org’s portion of the interest accrued by the subaccount in the date range selected.
- APY (Org) – Annual Percentage Yield of the org’s portion of interest earned by a subaccount.



Subaccount Activity Report

Subaccount Activity Report

Z 1031 Properties

Date Range: 07/01/2025 to 07/22/2025

Run

Export CSV

* This subaccount has an interest split percentage set

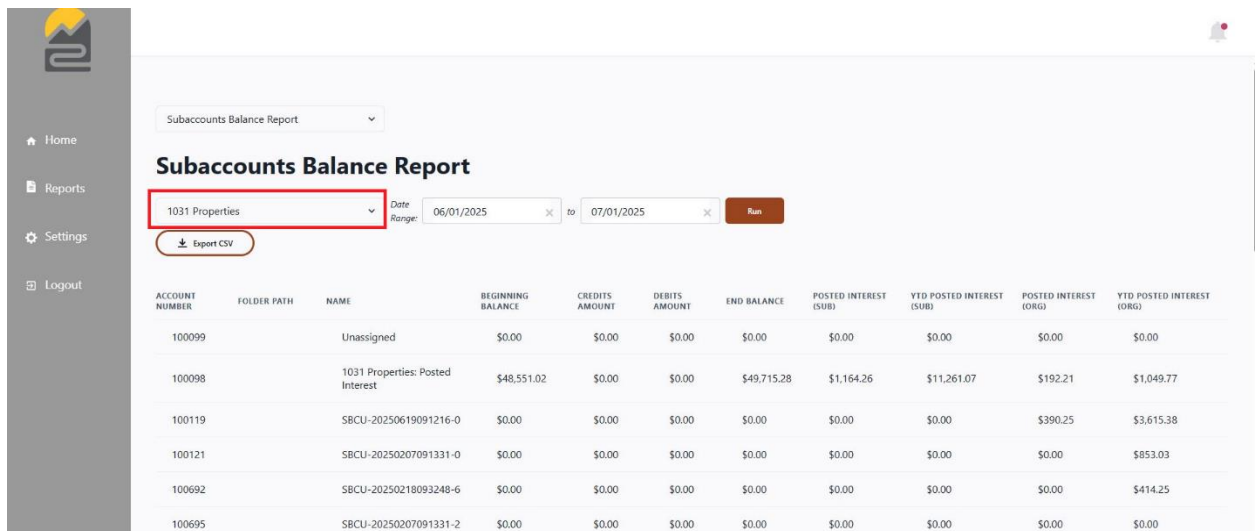
ACCOUNT NUMBER	FOLDER PATH	SUBACCOUNT NAME	ADDRESS	OPENED DATE	CLOSED DATE	AVERAGE BALANCE	ACCRUED INTEREST (SUB)	APY (SUB)	ACCRUED INTEREST (ORG)	APY (ORG)
Totals						\$4,978,034.36	\$6,642.81		\$6,055.65	
100128		Unassigned		2024-02-29		\$0.00	\$0.00	0.00%	\$0.00	0.00%
100129		Z 1031 Properties: Posted Interest		2024-02-29		\$98,014.62	\$253.51	4.59%	\$0.00	0.00%
100144	1031 Exchanges	732 Washington Blvd - Viola Mills*	732 Washington Blvd	2023-07-01		\$1,122,982.55	\$1,453.73	2.27%	\$1,453.72	2.27%
100148	Ashley's Clients	812 Rock Mountain - Lyle Simons	812 Rock Mountain	2023-07-01		\$759,951.20	\$983.77	2.27%	\$983.77	2.27%
100149	Jill Clients	555 Apple Valley Rd - Bill Wright*	555 Apple Valley Rd	2023-07-01		\$1,647,019.09	\$2,132.10	2.27%	\$2,132.10	2.27%

Scenario: When you want to view the interest accrued and average balance for a certain period of time on all the subaccounts within an organization.

Subaccounts Balance Report

This report provides data at the organizational level on subaccount balances, transactions and posted interest based on the date range selected. This report has the following data points:

- Account Number – unique account number of the subaccount
- Folder Path – Provides the folder structure for the subaccount.
- Name - Name of the subaccount
- Beginning Balance –Initial Balance on the subaccount for the date range selected
- Credits Amount – Sum of all the credit transactions on the subaccount for the date range selected.
- Debits Amount – Sum of all the debit transactions on the subaccount for the date range selected.
- Posted Interest – The amount of interest posted on the subaccount during the date range selected.
- YTD Posted Interest – The sum of the interest posted on the subaccount for that year.



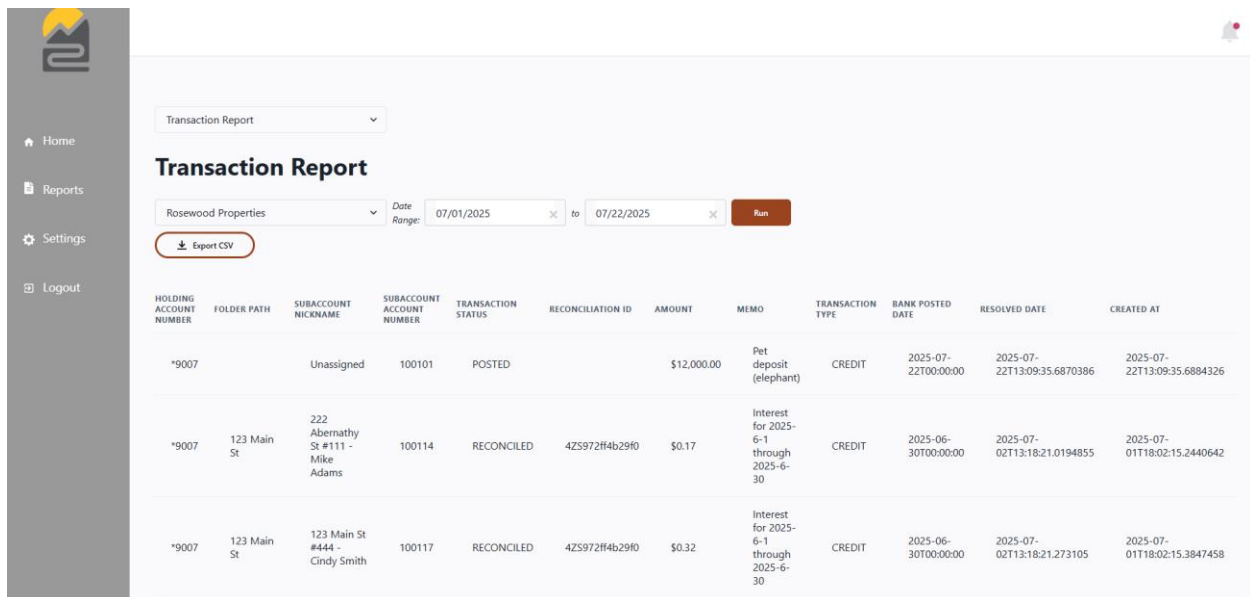
ACCOUNT NUMBER	FOLDER PATH	NAME	BEGINNING BALANCE	CREDITS AMOUNT	DEBITS AMOUNT	END BALANCE	POSTED INTEREST (SUB)	YTD POSTED INTEREST (SUB)	POSTED INTEREST (ORG)	YTD POSTED INTEREST (ORG)
100099		Unassigned	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100098		1031 Properties: Posted Interest	\$48,551.02	\$0.00	\$0.00	\$49,715.28	\$1,164.26	\$11,261.07	\$192.21	\$1,049.77
100119		SBCU-20250619091216-0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$390.25	\$3,615.38
100121		SBCU-20250207091331-0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$853.03
100692		SBCU-20250218093248-6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$414.25
100695		SBCU-20250207091331-2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Scenario: When you want to check the sum of transactions and balances on a subaccount including the posted interest during the date range for an organization.

Transaction Report

Displays transaction-level data for each organization selected for the specified date range. The report can be used to audit and track transactions for any given date range. It has the following data points:

- Account Number – Last 4 digits of the Holding Account number
- Folder Path – Path of the subaccount folder
- Subaccount Name – Name of the subaccount
- Subaccount Number – unique account number of the subaccount.
- Created Date – Date the transaction was created.
- Status - Scheduled, Pending, Posted
- Reconciliation Id – Unique identifier after a transaction gets reconciled.
- Amount – The transaction amount
- Memo – The description of the transaction
- Type - Credit/Debit
- Posted Date – The date that the transaction was posted on the core.
- Resolved Date – The date when the transaction was reconciled on the platform.

The screenshot shows a web application interface for generating a Transaction Report. On the left is a sidebar with navigation links: Home, Reports, Settings, and Logout. The main content area has a 'Transaction Report' dropdown menu. Below it, the report title 'Transaction Report' is displayed. A filter section includes a dropdown for 'Rosewood Properties', a 'Date Range' selector with dates '07/01/2025' to '07/22/2025', and a 'Run' button. An 'Export CSV' button is also present. The report data is shown in a table with 12 columns: Holding Account Number, Folder Path, Subaccount Nickname, Subaccount Number, Transaction Status, Reconciliation ID, Amount, Memo, Transaction Type, Bank Posted Date, Resolved Date, and Created At. Three transactions are listed, each with a holding account number ending in 9007. The first transaction is 'Unassigned' and 'POSTED'. The second and third are 'RECONCILED' and associated with specific subaccounts and individuals.

HOLDING ACCOUNT NUMBER	FOLDER PATH	SUBACCOUNT NICKNAME	SUBACCOUNT ACCOUNT NUMBER	TRANSACTION STATUS	RECONCILIATION ID	AMOUNT	MEMO	TRANSACTION TYPE	BANK POSTED DATE	RESOLVED DATE	CREATED AT
*9007		Unassigned	100101	POSTED		\$12,000.00	Pet deposit (elephant)	CREDIT	2025-07-22T00:00:00	2025-07-22T13:09:35.6870386	2025-07-22T13:09:35.6884326
*9007	123 Main St	222 Abernathy St #111 - Mike Adams	100114	RECONCILED	4ZS972ff4b29f0	\$0.17	Interest for 2025-6-1 through 2025-6-30	CREDIT	2025-06-30T00:00:00	2025-07-02T13:18:21.0194855	2025-07-01T18:02:15.2440642
*9007	123 Main St	123 Main St #444 - Cindy Smith	100117	RECONCILED	4ZS972ff4b29f0	\$0.32	Interest for 2025-6-1 through 2025-6-30	CREDIT	2025-06-30T00:00:00	2025-07-02T13:18:21.273105	2025-07-01T18:02:15.3847458

Scenario: When you want to view the list of transactions for an organization during a time period. Can be used to audit transactions on the subaccounts.

Pending Subaccount Report

Displays subaccounts that are pending and require attention. There are two general types of pending subaccounts.

- New subaccounts that are not fully opened. These subaccounts were created but are missing key information or documents. The report will detail all the missing information as well as the date the subaccount was created.
- Subaccounts to be closed but have pending transactions. If a subaccount is closed but has unreconciled transactions, it will remain in “closed pending disbursement” until all transactions are reconciled or assigned.

It has the following data points:

- Client Name - Name of organization
- Account Number – unique account number of the subaccount
- Folder Path – Path of the subaccount folder
- Subaccount Name – Name of the subaccount
- Status – Pending, Closed Pending Disbursement
- Pending Reason – Details on why the subaccount is pending
- Created Date – Date the subaccount was created
- Opened Date – Date the subaccount was fully opened
- Closed Date – Date the subaccount was closed

Pending Subaccount Report

Report Date: 2025-09-17

All Search by Client Name Search Export CSV

CLIENT NAME	ACCOUNT NUMBER	FOLDER PATH	SUBACCOUNT NAME	STATUS	PENDING REASON	CREATED DATE	OPENED DATE	CLOSED DATE
Arizona Cardinals Properties	100019	Defense	Jackson Donovan	Pending	First name, last name, resident type, and citizenship are required when Beneficiary Type is Individual	2021-04-29		
Arizona Cardinals Properties	100019	Defense	Jackson Donovan	Pending	Completed W9 has not been received or uploaded	2021-04-29		
Bill Barns Properties	100462	123 Main St Building 12	James Jones Unit #8-a	Closed Pending Disbursement	Transactions Pending Disbursement	2023-02-15	2023-02-15	2024-05-01
Bill Barns Properties	101494		Dave James Unit #12	Closed Pending Disbursement	Transactions Pending Disbursement	2024-02-20	2024-02-20	2024-02-27

OFAC Reports

These reports provide OFAC information about individual or business beneficiaries. Due to the PII nature of the data, these reports are only available in a csv format.

The “Individual Beneficiary” version has the following data points:

- Identifier – unique identifier
- Tax Id – tax Id or SSN of the beneficiary
- Last Name – last name of the beneficiary
- First Name – first name of the beneficiary
- Date of Birth – DOB of the beneficiary
- Address Line 1
- Address Line 2
- City
- State
- Zip Code
- Country of Citizenship – Country of citizenship of the beneficiary
- Phone Number – Phone Number of the beneficiary
- Email Address – email address of the beneficiary



OFAC Reports

Home

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OFAC INDIVIDUAL Report

Individual

Export CSV

This report is available for download only. Please download to view the data.

CSV version:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	5																																																																																																																																																																																																																																																																																																																																																																																																																																																																					

The “**Business Beneficiary**” version has the following data points:

- Identifier– unique identifier
- Tax Id – tax id of the business
- Business Name – name of the business
- Address Line 1 -
- Address Line 2
- City
- State
- Zip Code
- Phone Number
- Email Address



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OFAC Reports

OFAC BUSINESS Report

Business Beneficiary

Export CSV

This report is available for download only. Please download to view the data.

CSV version:

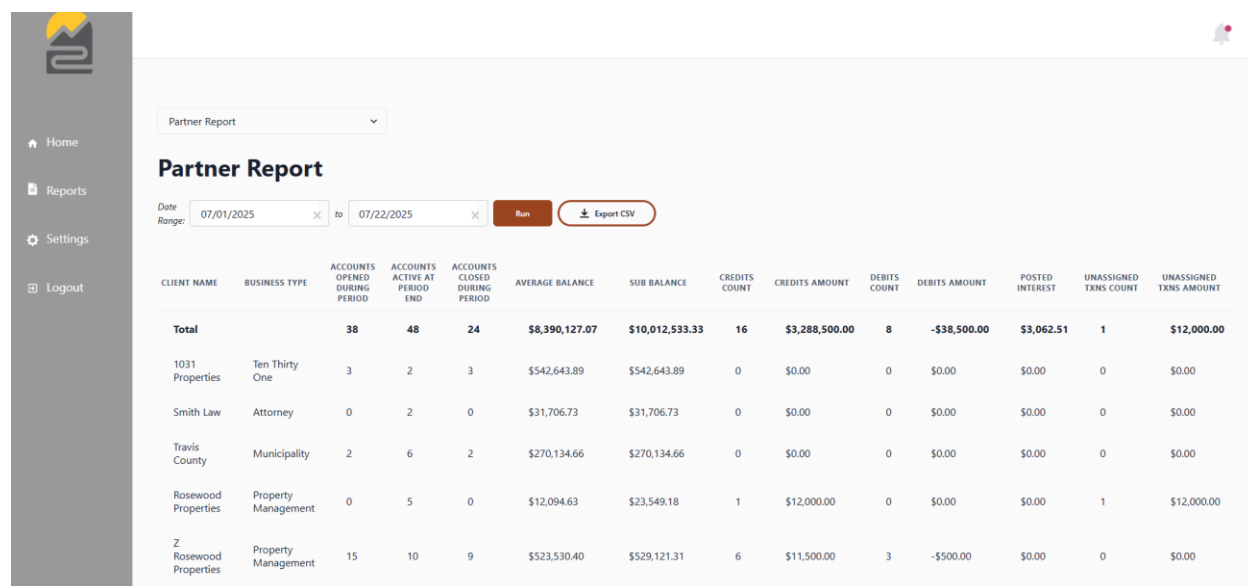
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
1	Organiz	Sub	Loc	Sub	Loc	Phone	Nur	Email	Address	City	State	Zip	Country	Mailing Ad	Mailing Ad	Mailing C	Mailing St	Mailing Zi	Mailing Co	Property A	Property P	Property C	Property X	Property Y	Identifier		
2	Smith Law	OPEN	100112	2/16/2024	5.56E+08	Platte Com	512.333.55	PlatteCom	444 Commercial St	Austin	TX	78787		PO Box 100	Austin	TX	78787			a6f5b343-a006-444b-102d-08dc							
3	Smith Law	OPEN	100118	2/16/2024	5.56E+08	Gulley Fisl	512.333.55	GulleyFisl	445 Commercial St	Austin	TX	78787		PO Box 101	Austin	TX	78787			e5cae03c-2a58-444b-1032-08dc							
4	Smith Law	CLOSED	100941	4/15/2023	6.77E+08	City of Cleveland			1 Cleveland way	Cleveland	OH	12345								4ef4593c-252e-4745-993b-08dc							
5	Smith Law	CLOSED	100940	4/17/2023	2.35E+08	WZ Car Care Corp			80 Industrial Blvd	Lakewood	FL	34392								86ee221e-34e4-4a3b-041f-08dc							
6	Travis Cou	CLOSED	100753	3/5/2025	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								4d6eb4cf-a541-4215-08dc							
7	Z Rosewo	CLOSED	100744	2/27/2025	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								55e96653-9704-4922-7923-08dc							
8	Z Rosewo	CLOSED	100755	3/6/2025	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								b4f0f8d4-390d-4041-6892-08dc							
9	Z Rosewo	CLOSED	100988	6/25/2023	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								b2f6dc71-852e-4682-457b-08dc							
10	Z Smith La	OPEN	100135	7/1/2023	5.56E+08	Brick Aviat	512.333.55	BrickAviat	446 Commercial St	Austin	TX	78787		PO Box 102	Austin	TX	78787			tc356727-6128-43ad-bec5-08dc							
11	Z Smith La	OPEN	100143	7/1/2023	5.56E+08	Gulley Fisl	512.333.55	GulleyFisl	445 Commercial St	Austin	TX	78787		PO Box 101	Austin	TX	78787			432c5596-321e-4d0c-bae6-08dc							
12	Z Smith La	OPEN	100146	7/1/2023	5.56E+08	Platte Com	512.333.55	PlatteCom	444 Commercial St	Austin	TX	78787		PO Box 100	Austin	TX	78787			c87d04cd-1bda-4235-be9d-08dc							
13	Z Smith La	CLOSED	101099	7/8/2025	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								779e334c-0474-41e1-071c-08dc							
14	Z Travis Co	CLOSED	100835	4/14/2023	1.12E+08	Central Perk			123 Main Street	New York	NY	12345								5ab4057f-3e3d-4c7f-993b-08dc							
15	Z Travis Co	CLOSED	100940	4/15/2023	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								bef940d7-c09a-4333-993b-08dc							
16	Z Travis Co	CLOSED	100890	5/15/2025	1.12E+08	Acme Construction			123 Main Street	Austin	TX	78729								6bdfc7ec-c6b3-4d14-c4ff-08dc							
17	Z Travis Co	CLOSED	100921	5/28/2025	9.88E+08	Brian Biz	5.13E+09		123 Fat and Happy Rd	Dripping S TX	TX	78620								9792197a-7093-404b-ef9a-08dc							
18	Z Travis Co	CLOSED	100931	6/9/2025	1.12E+08	Ross Gellar Construction			123 Main Street	Austin	TX	78740								e914bdc-c527-47cb-ae04-08dc							
19	Z 1001 Proj	CLOSED	100714	2/18/2025	3.26E+08	ABC Inc	1.27E+09		123 Main Street	Verona	WI	53593								6b1e4040-18cc-4f60-52f9-08dc							
20	Z 1001 Proj	CLOSED	100786	2/24/2025	3.27E+08	Project Pa	2.37E+09	pandora	123 Oak St	Verona	WI	53593								339bae37-3d2f-4c0f-566c-08dc							
21	Z 1001 Proj	CLOSED	100939	6/25/2025	2.23E+08	Death Star Industries			123 Main Street	Austin	TX	78750								a8218120-1b0e-4941-0951-08dc							
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Partner Report

Partner-level report aggregating all organizations, balances, transactions, and interest based on the date range selected. This report has the following data points:

- Client Name - Name of organization
- Business Type – Vertical type of org
- Accounts Opened During Period – number of subs that were opened during the configured date range
- Accounts Closed During Period – number of subs that were closed during the configured date range
- Accounts Active At Period End – number of subs that were active (open) at the end of the date range
- Sub Balance- Settled balance available at the end of the date range
- Average Balance - Average settled balance over the date range - sum of daily settled balance divided by the number of days
- Credits Count – Number of credit transactions that occurred during the date range
- Credits Amount - Total of all credit transactions during date range
- Debits Count – Number of debit transactions that occurred during the date range
- Debits Amount - Total of all debit transactions during date range
- Posted Interest - Total off all interest posting transactions during date range
- Unassigned Transactions Count – Number of unassigned transactions that occurred during the date range
- Unassigned Transactions Amount - Total of all unassigned transactions during date range

The report can be run by navigating to the “Reports” section on the left nav menu. The date range can be changed based on your needs and there is a button named “Export CSV” which when clicked will provide a csv version of the same report.



Partner Report													
CLIENT NAME	BUSINESS TYPE	ACCOUNTS OPENED DURING PERIOD	ACCOUNTS ACTIVE AT PERIOD END	ACCOUNTS CLOSED DURING PERIOD	AVERAGE BALANCE	SUB BALANCE	CREDITS COUNT	CREDITS AMOUNT	DEBITS COUNT	DEBITS AMOUNT	POSTED INTEREST	UNASSIGNED TXNS COUNT	UNASSIGNED TXNS AMOUNT
Total		38	48	24	\$8,390,127.07	\$10,012,533.33	16	\$3,288,500.00	8	-\$38,500.00	\$3,062.51	1	\$12,000.00
1031 Properties	Ten Thirty One	3	2	3	\$542,643.89	\$542,643.89	0	\$0.00	0	\$0.00	\$0.00	0	\$0.00
Smith Law	Attorney	0	2	0	\$31,706.73	\$31,706.73	0	\$0.00	0	\$0.00	\$0.00	0	\$0.00
Travis County	Municipality	2	6	2	\$270,134.66	\$270,134.66	0	\$0.00	0	\$0.00	\$0.00	0	\$0.00
Rosewood Properties	Property Management	0	5	0	\$12,094.63	\$23,549.18	1	\$12,000.00	0	\$0.00	\$0.00	1	\$12,000.00
Z Rosewood Properties	Property Management	15	10	9	\$523,530.40	\$529,121.31	6	\$11,500.00	3	-\$500.00	\$0.00	0	\$0.00

Audit Report

This report shows the user activities on the platform. It has the following data points:

- User Name – the user's name who performed a certain action
- User Email – the user's email
- Action – the action that was performed by the user
- Description – detailed description of the action
- Date – date when the action occurred
- Correlation Id – an identifier to associate the action

Audit Report					
Audit Report					
Date Range: 08/25/2023 to 08/25/2023 Run					
Export CSV					
USER NAME	USER EMAIL	ACTION	DESCRIPTION	DATE	CORRELATION ID
BackgroundService	Undefined	Transaction Added	- Amount: \$22.86 - OrgID ac2182b4-c5d1-42a6-8c26-08da11e023a3 - Source Core Account - Destination 4f45cb24-6192-46dd-3d2a-08da2858bfaf	2023-08-25 02:14:47 (UTC)	f319d15a-36bc-4d06-b74e-66d6afab2e5b
e2e-testing@zsuiltech.dev	e2e-testing@zsuiltech.dev	Unassigned Transaction Reconciled	-OrgId ac2182b4-c5d1-42a6-8c26-08da11e023a3 -TransactionId 4066136c-7c92-4088-058f-08dba5110d99 -ReconciliationId 42512eedd74cca	2023-08-25 02:15:13 (UTC)	0HMT4SS4P62QM.00000007
e2e-testing@zsuiltech.dev	e2e-testing@zsuiltech.dev	Transaction Added	- Amount: \$22.86 - OrgID ac2182b4-c5d1-42a6-8c26-08da11e023a3 - Source c01fa719-59cc-4ab6-62f5-08da2858c080 - Destination 4f45cb24-6192-46dd-3d2a-08da2858bfaf	2023-08-25 02:15:13 (UTC)	0HMT4SS4P62QM.00000007

Scenario – When you want to view and track the actions performed by various users on the platform.

Daily Balance Check Report

This report helps to determine if there is a mismatch in balances in the UI and in the extracts so that there are no unreconciled transactions. This report is only available as of the run date (today's date). It has the following data points:

- Client Name - Org Name(Hyperlinks to the respective Org dashboard)
- Business Type - Vertical info
- Account Number – Last 4 digits of the Holding Account Number
- Status - In Balance (Synched) or Out of Balance
- Core Balance -Latest holding account balance from extract
- ZSuite Balance - settled balance in org not including pending/scheduled txns
- Difference - Diff between the balances
- Transactions Pending Count - number of pending transactions as of the time of report run.
- Transaction Pending amount - sum of the pending transactions amount as of the time of report run.
- Last Updated Date - Date of the latest balance extract file

The report has a search functionality to search by the Organization Name, Business Type or Account Number.



[Home](#)[Reports](#)[Settings](#)[Logout](#)

Daily Balance Check Report

Export CSV

Search by Client Name, Business Type, or Account Number

Search

Daily Balance Check Report

Report Date: 2025-08-29

CLIENT NAME	BUSINESS TYPE	ACCOUNT NUMBER	STATUS	CORE BALANCE	SUITE BALANCE	DIFFERENCE	TRANSACTIONS PENDING COUNT	TRANSACTION PENDING AMOUNT	LAST UPDATED DATE
1031 Properties	1031 Exchange	*6666	SYNCED	\$50,871.85	\$50,871.85	\$0.00	0	\$0.00	2025-08-29
Rosewood Properties	Property Management	*9007	SYNCED	\$25,550.31	\$25,550.31	\$0.00	0	\$0.00	2025-08-29
Smith Law	Attorney	*6666	SYNCED	\$2,331,716.92	\$2,331,716.92	\$0.00	0	\$0.00	2025-08-29
Travis County	Municipality	*9007	SYNCED	\$272,180.56	\$272,180.56	\$0.00	0	\$0.00	2025-08-29
Z 1031 Properties	1031 Exchange	*5675	SYNCED	\$3,632,893.19	\$3,632,893.19	\$0.00	0	\$0.00	2025-08-29
Z Rosewood Properties	Property Management	*5678	SYNCED	\$595,037.30	\$595,037.30	\$0.00	0	\$0.00	2025-08-29
Z Smith Law	Attorney	*5676	SYNCED	\$127,856.59	\$127,856.59	\$0.00	0	\$0.00	2025-08-29
Z Travis County	Municipality	*5677	SYNCED	\$1,761,518.13	\$1,761,518.13	\$0.00	0	\$0.00	2025-08-29